

Patient Support Services Staff

Direct patient contact: Hotel services, supervisors, hospital service assistants, patient support assistants, orderlies

Indirect patient contact: PSS management, PSS admin, food services, mailroom

MyLearning links: Links to activities in MyLearning may change without notification, if the link does not work you may need to log into MyLearning first. If you are still having issues finding the correct package navigate using the MyLearning menu > My Learning> Learning status - WNHS packages will display.

| Requirement | Format | Time (hr) | Link | Direct patient contact | Indirect patient contact |
|---|----------|-----------|----------------------------|------------------------|--------------------------|
| New staff - requirements within 6 weeks | | | | | |
| NMHS Induction/WNHS Induction | E-L | 4 | MyLearning | ✓ | ✓ |
| Hand hygiene - non-clinical module | E-L | 0.25 | MyLearning | ✓ | ✓ |
| Emergency management - theory and Code Orange | E-L | 0.5 | MyLearning | ✓ | ✓ |
| Preventing and managing workplaces aggression and violence | E-L | 0.5 | MyLearning | ✓ | ✓ |
| Manual tasks | F2F | | | ✓ | ✓ |
| Orientation - site (may include a range of additional requirements including Code Orange walkthrough) | F2F | | | ✓ | ✓ |
| PPE training/assessment | E-L/F2F | | MyLearning | ✓ | ✓ |
| Code of Conduct - Workplace Bullying | E-L | 0.5 | MyLearning | ✓ | ✓ |
| New staff - requirements within 6 months | | | | | |
| Aboriginal cultural eLearning | E-L | 1.5 | MyLearning | ✓ | ✓ |
| Accountable and ethical decision making | E-L | 2 | MyLearning | ✓ | ✓ |
| Essential cyber security training | E-L | 0.5 | MyLearning | ✓ | ✓ |
| Recordkeeping awareness | E-L | 0.5 | MyLearning | ✓ | ✓ |
| Annual requirements | | | | | |
| Emergency management - theory and code Orange | E-L | 0.5 | MyLearning | ✓ | ✓ |
| Emergency management - warden training (Wardens only) | F2F | 1 | Book | ✓ | ✓ |
| Essential cyber security training | E-L | 0.5 | MyLearning | ✓ | ✓ |
| Hand hygiene - non-clinical module | E-L | 0.25 | MyLearning | ✓ | ✓ |
| Infection prevention and management | E-L | 0.5 | MyLearning | ✓ | |
| Manual tasks training | F2F | | | ✓ | |
| PPE assessment | E-L, F2F | 0.25 | MyLearning | ✓ | |
| 2 yearly requirements | | | | | |
| Preventing and managing workplaces aggression and violence | E-L | 0.5 | MyLearning | ✓ | |
| 3 yearly requirements | | | | | |
| Accountable and ethical decision making refresher | E-L | 0.5 | MyLearning | ✓ | ✓ |
| BFHI Group 3 breastfeeding education | E-L | 0.5 | MyLearning | ✓ | ✓ |
| Manager/supervisor OSH and injury management training (Managers and supervisors only) | E-L | 0.50 | Book | | |
| Once only requirements (in addition to new staff requirements) | | | | | |
| MRI safety | E-L | 0.75 | MyLearning | ✓ patient transport | |